

Cosgrove Parish Council

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Issued: 26 March 2025
To: All Parish Councillors
From: Mrs Jenny Evans, Clerk to Cosgrove Parish Council

Dear Councillor

You are hereby summonsed to attend an Ordinary Meeting of Cosgrove Parish Council to be held at **Cosgrove Village Hall, 39 Bridge Road, Cosgrove MK19 7JH.**

On **Wednesday 2 April 2025 at 7.30 pm** for the purpose of transacting the following business:

AGENDA

Reference	Item	Suggested time
CPC25/04/1	To receive and approve apologies for absence	30 seconds
CPC25/04/2	Declarations of interest	30 seconds 19.31
CPC25/04/3	Approval of Minutes of 5 March 2025	1 minute 19.32
CPC25/04/4	Matters arising from the Minutes not covered elsewhere in the agenda	2 minutes 19.33
CPC25/04/5	Public Session 1. Issues raised by the public <i>(Members of the Public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should stand (if able) and address the chairman of the meeting, who may direct that a written or oral response be given)</i> 2. Report from Ward Councillor	15 minutes 19.48 5 minutes 19.53
CPC25/04/6	To receive Parish Clerk's report (including correspondence received since last meeting requiring a comment or decision) circulated in advance	7 minutes 20.00
CPC25/04/7	Finance a). To receive update on current finances in comparison to budget b). To approve payment of invoices (schedule circulated separately)	7 minutes 20.07

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Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014, Members of the Public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

	c). To approve increment to Clerk's salary of one point to SCP 27 equates to £19.20 per hour. Increment automatically applied in line with contract and will be backdated to 1 April 2025 d). To note 9 month fixed term deposit account has been opened and will accrue £287 interest at the end of the term (January 2026)	
CPC25/04/8	Councillor Updates	10 minutes 20.17
CPC25/04/9	Planning a) to note the landowner of the paddock next to Glyndeborne, Stratford Road has been given 6 weeks to clear the land. It should be clear by 4 April 2025 b). To note permission has been granted for tree work in Rectory Grounds Cemetery which will be carried out shortly c). To minute approval of the response to the latest consultation for WNS/2022/1741/EIA which ended on 30 March 2025 (circulated separately by email)	5 minutes 20.22
CPC25/04/10	Highways a). to note receipt of 20 mph advisory boards from WN Liaison Officer Helen Howard – risk assessments required. b). To note missing and damaged signs on A508 for right turn into Northampton Road reported in December 2025: expected completion date for these works will be on or before 5/6/25	2 minutes 20.24
CPC25/04/11	Dot gov dot uk: To decide to seek a quote to employ an expert to assist with redirection of new email addresses to outlook and transfer of emails on the existing accounts to the new ones. Also need to arrange for all emails coming into the old accounts to be forwarded to the new ones and send an email to regular contacts.	3 minutes 20.27
CPC25/04/12	Policies and Registers: to review and adopt the strategic risk register 2024-2025 and the fixed asset register for 2024-2025 (circulated separately).	1 minute 20.28
CPC25/04/13	Playpark: a). to receive update from Friends of Cosgrove b). To agree date for working party to install litter bin and carry out running repairs identified in playpark inspection of December 2024 (circulated separately)	10 minutes 20.38
CPC25/04/14	Meeting Appraisal Review the timings allocated to agenda items and consider further adjustments if necessary.	2 minutes 20.40
CPC25/04/15	Date of next meeting To be confirmed either Wednesday 7 May 2025 (uncontested election) or Wednesday 14 May 2025 (contested election and subject to village hall availability). (Local Government Act 1972 Schedule 12 Part II para 8.1)	
	Closure of Meeting	21.00

Signed:

Date: