

Appendix A

Clerk's Report

1. FOI requests around infilling of former gravel pits known as lakes on Cosgrove Park were sent to WNC and MK Planning. WNC replied there was no need for us to use the FOI route as it was an enquiry between councils in the same county. A reply will come directly from WNC Planning (nothing received to date). MK Planning stated to check the planning register. I can find no record of an application being made. A google search says if importing material to infill a gravel pit, it cannot simply be tipped, permission from the Environment Agency will be required. This may be worth investigating. Under UK planning law, infilling is legally classified as an engineering operation or a material change of use of the land (specifically if waste materials are used), both of which constitute "development" under the Town and Country Planning Act 1990
2. FOI request sent to MK Planning around the off-road course being used on Cosgrove Park. The reply was to check the planning register. I can find no trace of a change of use application. This could be an enforcement issue.
3. If we wanted to put bollards on the approach to the bridge, Canal and River Trust would be one of the statutory consultees.
4. As a result of a couple of complaints about anti- social behaviour by a boat resident, I have contacted CRT to request urgent action as there does not appear to have been any follow up to my previous complaint in June.
5. I have instructed WNC to compile the report we need for the Environment Agency (private water supplies 200 m from Meadow View Cemetery (MVC) and bore holes at the Old Brewery and Cosgrove Hall). I have also asked the grave digger to let me have a price for digging two bisecting trenches in MVC.

JM Evans

30 September 2026

Appendix B

Cosgrove Parish Council

Summary of Financial Records to 16 September 2026

Revenues	YTD	Projected income to end of year		Forecast	Budget	Variance
Precept	(12,979.00)	(12,978.49)		(25,957.49)	(25,957.49)	
Interest	(261.57)	(489.47)		(751.04)	(1,000.00)	(248.96)
Burial Ground	(326.00)	(502.00)		(828.00)	(1,000.00)	(172.00)
VAT Reclaim	(1,166.95)			(1,166.95)		1,166.95
Misc Income	-			-		-
Mowing Grant	(999.42)			(999.42)	(999.00)	0.42
Total Revenue	(15,732.94)	(13,969.96)		(29,702.90)	(28,956.49)	746.41

Regular Costs	YTD	Projected Costs to end of Year		Forecast	Budget	Variance
Clerk Salary	5,104.48	4,663.50		9,767.98	9,489.65	(278.33)
Grass Mowing	4,415.30	1,002.00		5,417.30	7,518.00	2,100.70
Clerk Sundries	151.50	213.21		364.71	423.21	58.50
Church Clock	240.00	-		240.00	201.00	(39.00)
Street Lighting	741.09	1,080.00		1,821.09	1,818.25	(2.84)
Allotments	-	-		-	-	-
NCALC	714.22	-		714.22	769.18	54.96
Burial Ground	2,980.00	-		2,980.00	200.00	(2,780.00)
Dog Waste Bins	532.36	546.00		1,078.36	1,001.00	(77.36)
Village Hall	-	341.00		341.00	341.00	-
Insurance	603.00	-		603.00	621.00	18.00
Training	-	38.75		38.75	155.00	116.25
IT Costs	449.86	321.92		771.78	595.20	(176.58)
Play Park	962.00	-		962.00	750.00	(212.00)
Admin	308.50	191.25		499.75	375.00	(124.75)
Election Expenses	-	247.00		247.00	247.00	-
Audit	-	210.00		210.00	210.00	-
ICO	-	52.00		52.00	52.00	-
Speed Indicator Devices	-	554.00		554.00	554.00	-
Green bin	69.00	-		69.00	60.00	(9.00)
Other unforeseen	-	-			-	
Total Costs	17,271.31	9,460.63		26,731.94	25,380.49	(1,351.45)

Section 137 Costs (Max of £9.93 per electorate)	YTD	Projected Costs to end of Year		Forecast	Budget	Variance
NACRE	-	35.00		35.00	35.00	-
CPRE	-	36.00		36.00	36.00	-
SNAST	-	25.00		25.00	25.00	-
Old Mail	-	500.00		500.00	500.00	-
Christmas Lights	-	250.00		250.00	250.00	-
village projects	1,199.52	224.00		1,423.52	1,400.00	(23.52)
annual grant scheme	150.00	850.00		1,000.00	1,000.00	-
Total Costs	1,349.52	1,920.00		3,269.52	3,246.00	(23.52)

Discretionary Spend	YTD	Projected Costs to end of Year		Forecast	Budget	Variance
donation to village hall	0.00	200.00		200.00	200.00	-
Poppy Wreath	0.00	50.00		50.00	50.00	-
donation to WI	0.00	20.00		20.00	20.00	-
donation to History Society	0.00	60.00		60.00	60.00	-
Total Costs	-	330.00		330.00	330.00	-

Movement	YTD	Projected Net (Revenue) / Costs to end of Year		Forecast Net (Revenue)/ Cost	Budget	Variance
Net (Revenue) / Cost	2,887.89	(2,259.33)		628.56	28,956.49	(628.56)
VAT paid to date incl b/fwd £746.73	2,662.38					
VAT received back	(1,166.95)					
VAT outstanding	1,495.43					

Current and savings	14,005.60
Fixed Deposit account	26,158.08
Total bank balance as at 16 September 2026	£ 40,163.68

Cosgrove Parish Council
Appendix C: BACS Payments Schedule 6.26

Date of Invoice	Amount	Payee	Description	Email date	BACS reference	minute reference	Notes
To be set up and authorised by DS and JP							
30.09.2026	£ 569.63	J Evans	September pay		BACS06.26		
	£ 569.63						
For set up by JE and authorisation by DS or JP							
30.09.2026	£ 186.88	HMRC	September PAYE and NI		BACS06.26		
30.09.2026		Blackwells Garden Services	September mowing, RGC bramble clearance		BACS06.26	CPC/26/09/13(d)	
08.09.2026	£ 168.00	Axiomb2	August watering x 5 inv no SI-1333		BACS06.26		
30.09.2026	£ 103.00	Barbara Osborne	payroll services plus pension regulator return		BACS06.26		
02.10.2026	£ 575.00	Holmes Tree Services	remedial work on cherry trees at bottom of Mansel Close		BACS06.26	CPC/26/09/13(a)	
	£ 354.88						
Direct debits and debit card charges							
04.10.2026	£ 4.25	Lloyds	bank account service charge to 09.09.2026		debit by bank		
09.10.2026	£ 11.99	HugoFox	website hosting September inv no 31774		Direct Debit		
11.10.2026	£ 20.99	HugoFox	email hosting September inv no 31876		Direct Debit		
16.10.2026	£ 109.20	Shield group	dog waste collection September inv no 10775		Standing Order		
08.09.2026	£ 132.51	YU energy	1 to 31 August unmetered supply		Direct Debit		
02.10.2026	£ 47.00	ICO	annual fee discounted by £5 for DD payment		Direct Debit		
08.09.2026	£ 63.47	Amazon	2 litter pickers and 1 colour cartridge		debit card		
	£ 278.94						

£ 924.51

total £ 1,203.45