

Cosgrove Parish Council

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Website: www.cosgrovevillage.co.uk

Issued: 29 January 26

To: All Parish Councillors

From: Mrs Jenny Evans, Clerk to Cosgrove Parish Council

Dear Councillor

You are hereby summonsed to attend an Ordinary Meeting of Cosgrove Parish Council to be held at **Cosgrove Village Hall, 39 Bridge Road, Cosgrove MK19 7JH.**

On **Wednesday 4 February 2026 at 7.30 pm** for the purpose of transacting the following business:

AGENDA

Reference	Item	Suggested time
CPC26/02/1	To receive and approve apologies for absence	30 seconds
CPC26/02/2	Declarations of interest	30 seconds 19.31
CPC26/02/3	Approval of Minutes of 3 December 2025	1 minute 19.32
CPC26/02/4	Matters arising from the Minutes not covered elsewhere in the agenda	2 minutes 19.33
CPC26/02/5	Public Session	15 minutes
	1. Issues raised by the public <i>(Members of the Public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should stand (if able) and address the chairman of the meeting, who may direct that a written or oral response be given)</i>	19.48
	2. Report from Ward Councillor	5 minutes 19.53
CPC26/02/6	To receive Parish Clerk's report (including correspondence received since last meeting requiring a comment or decision) circulated in advance	3 minutes 19.56

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Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014, Members of the Public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

CPC26/02/7	Finance a). To receive update on current finances in comparison to budget b). To approve payment of invoices (schedule circulated separately) c). To note 9 month fixed deposit account matured on 10 December 2026 with a balance of £15,287.05. To resolve to increase the balance of the 95 day notice account by a further £15,000 (comparison of interest rates circulated separately). d). To cancel dot org dot UK email accounts with FastHosts. e). To note Internal Audit date set for 16 April 2025. f). To approve payment of balance of 2025-2026 overtime for Clerk of 14.50 hours outstanding after TOIL	5 minutes 20.01
CPC26/02/8	Councillor Updates	10 minutes 20.11
CPC26/02/9	Planning Application Number: PLN/2025/2673 - Full planning permission Location: Cosgrove Park, Main Street, Cosgrove , MK19 7JP Proposal: Proposed extension for the 34 approved static holiday caravans to remain on pitch throughout the year Consultation Expiry: 2026-01-15	5 minutes 20.16
CPC26/02/10	Grant application To resolve whether to support the Community Speed Watch campaign and grant £150 for purchase of a speed detection radar device. To agree to send letter of support as required by police.	1 minute 20.17
CPC26/02/11	Cemeteries a). To review burial ground fees and adopt and publish revised fee table. b). To consider establishing a preferred supplier for grave digging services in view of the limited space in Rectory Ground Cemetery and the access issues (via Rectory Buildings yard). c). To review Tier 1 report from TGMS and resolve whether to seek approval of report from Environment Agency. To resolve, or not, to commission a design and access quotation for Meadow View Cemetery d). To resolve to have the overhanging vegetation in Meadow View cemetery cut back and appoint contractor (quotations circulated separately).	5 minutes 20.22
CPC26/02/12	Playpark a). To resolve to have the hedge cut back into shape from the bus shelter up to the wall and appoint a contractor to carry out the work (quotation circulated separately) b). To resolve to move the playpark equipment left outside the realigned fence and to appoint a contractor to carry out the work (quotations circulated separately). c). To note Sovereign playpark inspection was carried out on 27 January 2026	5 minutes 20.27
CPC26/02/13		
CPC26/02/14	2026 Meetings To review meeting dates for 2026	1 minute

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		20.28
CPC26/02/15	To review arrangements for Annual Assembly of the Parish and approve questionnaire (circulated separately)	2 minutes 20.30
	Action Points To review Action Points and resolve to review again in three months	3 minutes 20.33
CPC26/02/16	Review of Fixed Asset and Risk Management Registers a). To review and adopt Fixed Asset Register (circulated separately). b). To review and adopt Risk Management Register (circulated separately).	2 minutes 20.35
CPC26/02/17	Standing Orders and Financial Regulations To review and adopt Standing Orders and Financial Regulations (circulated separately).	1 minutes 20.36
CPC26/02/18	Climate and Nature Champion update To note Local Nature Recovery Strategy Consultation	3 minutes 20.39
CPC26/02/19	Streetlights To resolve to repair two streetlights in Orchard Close as the developer has not done so for over six months	
CPC26/02/20	Meeting Appraisal Review the timings allocated to agenda items and consider further adjustments if necessary. Date of next meeting Wednesday 4 March 2026 (Local Government Act 1972 Schedule 12 Part II para 8.1)	
	Closure of Meeting	21.00

Signed:

Date: