

## Appendix A

### Clerk's Report

The Tier 1 Assessment for Meadow View Cemetery has been sent to the Environment Agency for ratification. The cost will be £460.

The six monthly playpark inspection was carried out on 27 January 2026. The report has been circulated. A working party can deal with the medium risk items around the balance beams.

An application for grant funding for an accessible path in Meadow View Cemetery has been made to Awards For All (National Lottery). We should hear in roughly 12 weeks (mid May).

We have been asked to take part in a consultation about the cost of recharging uncontested election expenses. The consultation document has been circulated. There are three options A, B and C. The cheapest option for Cosgrove will be option C. There will be no change to the costs charged for a contested election. We put an element in the budget annually to save for a contested election. The next election will be in 2029.

JM Evans

25 February 2026

**Appendix B**  
**Cosgrove Parish Council**  
**Summary of Financial Records to 16 February 2026**

Revenues	YTD	Projected income to end of year	Forecast	Budget	Variance
Precept	(28,280.00)	-	(28,280.00)	(28,278.00)	2.00
Interest	(813.72)	(52.00)	(865.72)	(1,118.00)	(252.28)
Burial Ground	(1,185.00)	(119.00)	(1,304.00)	(1,424.00)	(120.00)
VAT Reclaim	(2,475.55)	-	(2,475.55)		2,475.55
Misc Income	(5,650.00)	-	(5,650.00)		5,650.00
Mowing Grant	(999.42)	-	(999.42)	(999.00)	0.42
<b>Total Revenue</b>	<b>(39,403.69)</b>	<b>(171.00)</b>	<b>(39,574.69)</b>	<b>(31,819.00)</b>	<b>7,755.69</b>

Regular Costs	YTD	Projected Costs to end of Year	Forecast	Budget	Variance
Clerk Salary	8,070.00	739.80	8,809.80	9,118.80	309.00
Grass Mowing	6,874.45	-	6,874.45	7,322.00	447.55
Clerk Sundries	337.41	35.00	372.41	526.00	153.59
Church Clock	195.00	-	195.00	195.00	-
Street Lighting	1,852.71	2,877.00	4,729.71	2,580.45	(2,149.26)
Allotments	-	-	-	100.00	100.00
NCALC	394.29	-	394.29	696.79	302.48
Burial Ground	5,057.00	1,425.00	6,482.00	1,850.00	(4,632.00)
Dog Waste Bins	941.83	83.42	1,025.25	1,170.00	144.75
Village Hall	-	360.00	360.00	360.00	-
Insurance	603.00	-	603.00	644.78	41.78
Training	46.00	55.20	101.20	400.00	298.80
IT Costs	901.18	15.95	917.13	1,096.20	179.07
Play Park	3,117.84	895.00	4,012.84	1,000.00	(3,012.84)
Admin	444.49	20.00	464.49	441.00	(23.49)
Election Expenses	66.50	64.50	66.50	988.00	921.50
Audit	210.00	-	210.00	210.00	-
ICO	47.00	-	47.00	40.00	(7.00)
Speed Indicator Devices	358.00	-	358.00	392.00	34.00
Green bin	60.00	-	60.00	58.00	(2.00)
Other unforeseen	64.17	-	64.17	960.00	895.83
<b>Total Costs</b>	<b>29,640.87</b>	<b>6,570.87</b>	<b>36,147.24</b>	<b>30,149.02</b>	<b>(5,998.24)</b>

<b>Section 137 Costs (Max of £9.93 per electorate)</b>	YTD	Projected Costs to end of Year	Forecast	Budget	Variance
NACRE	-	35.00	35.00	35.00	-
CPRE	-	36.00	36.00	36.00	-
SNAST	-	25.00	25.00	25.00	-
Old Mail	494.00		494.00	494.00	-
Christmas Lights	-		-	250.00	250.00
Village project	610.79		610.79	500.00	(110.79)
Flags	-	-	-		-
<b>Total Costs</b>	<b>1,104.79</b>	<b>96.00</b>	<b>1200.79</b>	<b>1,340.00</b>	<b>139.21</b>

<b>Discretionary Spend</b>	YTD	Projected Costs to end of Year	Forecast	Budget	Variance
Royal British Legion	50.00	0.00	50.00	50.00	-
Donation to Village Hall	200.00	200.00	200.00	200.00	-
Donation to History Soc	60.00	60.00	60.00	60.00	-
Donation to WI	20.00	20.00	20.00	20.00	
Grants	0.00	270.00	210.00	-	(210.00)
Flood report	1850.00	0.00	1,850.00	-	(1,850.00)
<b>Total Costs</b>	<b>2,180.00</b>	<b>550.00</b>	<b>2,390.00</b>	<b>330.00</b>	<b>(2,060.00)</b>

<b>Movement</b>	YTD	Projected Net (Revenue) / Costs to end of Year	Forecast Net (Revenue)/ Cost	Budget	Variance
Net (Revenue) / Cost	(6,478.03)	6,641.37	163.34	31,819.00	(163.34)
VAT paid to date incl b/fwd £267.31	3,769.16				
VAT received back	(2,475.55)				
VAT outstanding	1,293.61				

Current and savings	35,811.98
Fixed Deposit accounts	15,867.43
<b>Total bank balance as at 16 February 2026</b>	<b>£ 51,679.41</b>

**Cosgrove Parish Council**  
**Appendix C: BACS Payments Schedule 11.25**

Date of Invoice	Amount	Payee	Description	Email date	BACS reference	minute reference	Notes
To be set up and authorised by DS and JP							
05.03.2026	£ 565.00	J Evans	February pay		BACS11.25		
<b>total</b>	<b>£ 565.00</b>						
For set up by JE and authorisation by DS or JP							
05.03.2026	£ 174.08	HMRC	February PAYE and NI		BACS11.25		
26.02.2026	£ 2,972.40	Hickford Lighting	repairs to SSR, 2TS, 2TG and 6A		BACS11.25	CPC/25/04/06	
30.01.2026	£ 214.80	Elan City	12 month warranty to 31.12.2026 for SID Yardley Rd		BACS11.25	CPC/25/02/07(b)	
30.01.2026	£ 214.80		12 month warranty to 31.12.2026 for SID Bridge Rd		BACS11.25	CPC/25/02/07(b)	
	<b>£ 3,576.08</b>						
Direct debits and debit card charges							
08.03.2026	£ 5.25	Lloyds	bank account service charge to 09/02/2026 (includes £1 charge for 2 x cheque payments)		debit by bank		
12.03.2026	£ 11.99	HugoFox	website hosting - February inv 23082		Direct Debit		
12.03.2026	£ 20.99	HugoFox	email hosting dot gov dot uk February 23154		Direct Debit		
16.02.2026	£ 100.10	Shield Group	dog waste collection February inv no		Standing Order		
13.02.2026	£ 162.00	Acorn (MK) Nursery	purchase of flowering cherry for Meadow View Cemetery		debit card	CPC/25/12/11	
01.03.2026	£ 182.37	YU energy	1 to 28 February unmetered supply		Direct Debit		
01.03.2026	£ 158.00	SLCC	annual membership		debit card		
<b>Total DD and card</b>	<b>£ 640.70</b>						

£ 4,781.78

total £ 4,781.78

## Appendix D

Bank Reconciliation		as at 31 January 2026			
Cosgrove Parish Council					
Balances on bank statements on 31 January 2026					
			£	£	
Lloyds	Account No				
Current account	02281940		1,045.43		
deposit account	07912876		42,987.11		
9 month fixed account			-		
95 day notice account			15,867.43		
				£ 59,899.97	
unpresented cheques				0	
unbanked cash				0	
Cash book balance at 31 January 2026				£ 59,899.97	
Prepared by	JM Evans	on 23 February 2026			
Approved at CPC meeting	CPC26/02/7(a)	on 04 March 2026			