

Cosgrove Parish Council Action Plan 2025-2026

	Project or Policy	Details of Project	Current Position	Finance implications	Next Steps	Responsibility
Short Term						
ST1	Consultation	Consult with residents to find out where they would like the Parish Council to focus its attention	Consultation document to be drafted and approved by PC	Printing Costs of survey	Circulate with Annual Assembly of the Parish invitation Incorporate a QR code to facilitate replies	Community Engagement working group
ST2	Annual Assembly of the Parish	Arrange the Annual Assembly of the Parish	Date to be set. Speakers to be invited	Printing Costs of invitation	Prepare invitation to AAPM	Clerk
					Print invitations	Clerk
					Deliver invitations	All Councillors
ST3	Environmental	To arrange litter picking	To set date and order litter picking equipment from West Northants Council	none	To ask for volunteers	Community engagement working group
ST3	Village improvement	To purchase and install picnic bench in children's playpark	Purchase authorised. Order to be placed	Budget of £500	To arrange working party to install picnic bench	Clerk to order and arrange installation
ST4	Cemetery	To prepare Meadow View Cemetery for use	Desk top survey commissioned	Budget of £2,750 for survey; earmarked reserves up to £3,000	To design cemetery; to install accessible path; to order signage and bench	Cemetery working group
ST5	Christmas	To identify recipients of Parish Council Christmas card	Draft list to be approved by Parish Council	Budget of £25	To purchase cards and write and deliver	Clerk and all councillors
Medium Term						
MT1	Realignment of the children's playpark	To decide if the children's playpark should be realigned to provide more space to hold events on the grassy area	Councillors to decide if action to be taken	Cost of realignment to be within £5,000 earmarked reserves	Quotations to be sought	Playpark working group
MT2	Refurbishment of children's playpark	To identify equipment needed for the playpark	School children have been consulted and ideas sought	Cost of equipment to be within £10,000 earmarked reserves		

MT3	Install accessible path to children's playpark	To identify position of accessible path	Awaiting decision on realignment of playpark fence	Grant funding	To apply for grant funding	Clerk
MT4	Village improvement	To purchase and install planters	Awaiting approval	set budget for planters	to order planters and engage contractor to maintain	Community engagement working group
MT5	Street Lighting	To carry out repairs as identified in 5 year safety check	To seek quotations from three contractors	Cost to be met from earmarked reserves	To report back to Parish Council once quotations obtained	Clerk
MT6	Street lighting	To make power supply available for use on village recreation ground	Awaiting approval	Cost to be met from earmarked reserves	To report back to Parish Council once quotations obtained	Clerk
MT7	Christmas	To arrange competition for Parish Council Christmas card	To liaise with village school	set budget for printing of cards	Set date for entries to the competition	Clerk

Long Term						
LT1	Christmas Lights Switch On	To take over the Christmas lights Switch on event	Identify assets and funds of the Christmas Lights Switch on Event	Set budget for lights	To set date for 2026 switch on; identify volunteers; identify donations of food and drink; check public liability insurance; invite Santa.	Community engagement working group
LT2	Highways	To carry out consultation with residents to find out support for a reduction in the speed limit in the centre of the village to 20mph	Draft consultation for approval	Printing Costs of survey	Summarise results and develop	Community engagement working group
LT3	Environmental	To increase biodiversity within the village	To identify area for tree planting and wildflowers	include element in earmarked reserves for environment projects	to arrange planting in autumn 2026	Cllrs Bird and Comerford