

Cosgrove Parish Council

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Issued: 26 February 2025

To: All Parish Councillors

From: Mrs Jenny Evans, Clerk to Cosgrove Parish Council

Dear Councillor

You are hereby summonsed to attend an Ordinary Meeting of Cosgrove Parish Council to be held at **Cosgrove Village Hall, 39 Bridge Road, Cosgrove MK19 7JH.**

On **Wednesday 5 March 2025 at 7.30 pm** for the purpose of transacting the following business:

AGENDA

Reference	Item	Suggested time
CPC25/03/1	To receive and approve apologies for absence	30 seconds
CPC25/03/2	Declarations of interest	30 seconds 19.31
CPC25/03/3	Approval of Minutes of 5 February 2025	1 minute 19.32
CPC25/03/4	Matters arising from the Minutes not covered elsewhere in the agenda	2 minutes 19.33
CPC25/03/5	Public Session 1. Issues raised by the public <i>(Members of the Public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should stand (if able) and address the chairman of the meeting, who may direct that a written or oral response be given)</i> 2. Report from Ward Councillor	15 minutes 19.48 5 minutes 19.53
CPC25/03/6	To receive Parish Clerk's report (including correspondence received since last meeting requiring a comment or decision) circulated in advance	7 minutes 20.00
CPC25/03/7	Finance a). To receive update on current finances in comparison to budget b). To approve payment of invoices (schedule circulated separately) c). To resolve to purchase a VE Day 80 th Anniversary Flag at a cost of £18.00 from Newton Newton Flags	7 minutes 20.07

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Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014, Members of the Public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

	d). To agree refund of tax overpayment by Clerk of £864.88 now processed by HMRC and repaid directly into the bank account of Cosgrove Parish Council (details circulated earlier)	
CPC25/03/8	Councillor Updates	10 minutes 20.17
CPC25/03/9	Planning: a). https://wnc.planning-register.co.uk/Planning/Display/2025/0553/TCA Fell and poison all Elder/Bramble and other understorey. Crown lift to overhanging trees and Lawsons Cypress target date 24.03.2025 b). To agree response to latest consultation on WNS/2022/1741/EIA - responses by 15 March 2025. Draft letter by prepared by Planning Subcommittee circulated earlier.	5 minutes 20.22
CPC25/03/10	Cemeteries a). to resolve to accept no more applications for exclusive right of burial in Rectory Grounds Cemetery but to set up a waiting list if applications are received. b). to receive update on Meadow View Cemetery (circulated earlier)	7 minutes 20.29
CPC25/03/11	Annual Assembly of the Parish: a). To agree Agenda and final invitees. b). To agree flyer distribution and set up timetable	10 minutes 20.39
CPC25/03/12	Local Council Election 2025: a). To distribute nomination packs to those planning to stand for election. b). To review election campaign and decide which Councillor will record a short (30 seconds) piece talking about being a Parish Councillor. Four volunteers needed.	5 minutes 20.44
CPC25/03/13	Meeting Appraisal: Review the timings allocated to agenda items and consider further adjustments if necessary.	2 minutes 20.46
CPC25/03/14	Date of next meeting Wednesday 2 April 2025 (Local Government Act 1972 Schedule 12 Part II para 8.1)	
	Closure of Meeting	21.00

Signed:

Date: