

Appendix A

Clerk's Report

I received a copy of the Canal and River Trust (CRT) Principal Inspection Bridge Report dating from 2014. I emailed CRT and asked a number of questions and they have decided to prioritise inspection of the bridge to the first quarter of financial year 2026-2027. I highlighted the state of the road surface on the bridge and they advised reporting on Fix My Street (FMS) as it is responsibility of Highways. Highways said it is the responsibility of CRT. CRT have now made a FMS report as well.

I raised an enforcement request with Milton Keynes Planning asking them to check out the number of Heavy Goods Vehicles travelling fully laden with hardcore to Cosgrove Park. The response was "Following an initial review of the site and the planning permission granted under application reference 21/03346/FUL, it has been confirmed that all conditions attached to this planning application have been discharged." The obvious question is if that is the case, then why are there still trucks entering the site.

On 23 December 2025, I wrote to Cosgrove Park for the third time asking them to engage with us. There has been no reply.

I have received messages from the Village Hall committee and the Women's Institute thanking us for our donations.

Cllr Bird and I assisted by a boater gritted the bridge one morning when it was very icy. Still no response from our request that the bridge be included by Kier in precautionary gritting.

I have chased Hickford Lighting about the outstanding work arising from the electrical survey. I have said we would like the work done before the end of the financial year. They have fixed the light that was out by the horse tunnel.

JM Evans

Clerk

29 January 2026

Appendix B
Cosgrove Parish Council
Summary of Financial Records to 16 January 2026

Revenues	YTD	Projected income to end of year	Forecast	Budget	Variance
Precept	(28,280.00)	-	(28,280.00)	(28,278.00)	2.00
Interest	(794.75)	(104.00)	(898.75)	(1,118.00)	(219.25)
Burial Ground	(1,080.00)	(238.00)	(1,318.00)	(1,424.00)	(106.00)
VAT Reclaim	(2,475.55)	-	(2,475.55)		2,475.55
Misc Income	(5,650.00)	-	(5,650.00)		5,650.00
Mowing Grant	(999.42)	-	(999.42)	(999.00)	0.42
Total Revenue	(39,279.72)	(342.00)	(39,621.72)	(31,819.00)	7,802.72

Regular Costs	YTD	Projected Costs to end of Year	Forecast	Budget	Variance
Clerk Salary	7,339.42	1,479.60	8,819.02	9,118.80	299.78
Grass Mowing	6,874.45	-	6,874.45	7,322.00	447.55
Clerk Sundries	327.41	70.00	397.41	526.00	128.59
Church Clock	195.00	-	195.00	195.00	-
Street Lighting	1,638.84	3,077.00	4,715.84	2,580.45	(2,135.39)
Allotments	-	-	-	100.00	100.00
NCALC	394.29	-	394.29	696.79	302.48
Burial Ground	2,220.00	2,675.00	4,895.00	1,850.00	(3,045.00)
Dog Waste Bins	849.31	166.84	1,016.15	1,170.00	153.85
Village Hall	-	360.00	360.00	360.00	-
Insurance	603.00	-	603.00	644.78	41.78
Training	-	55.20	55.20	400.00	344.80
IT Costs	376.90	1,186.90	1,563.80	1,096.20	(467.60)
Play Park	38.84	3,200.00	3,238.84	1,000.00	(2,238.84)
Admin	385.31	97.60	482.91	441.00	(41.91)
Election Expenses	2.00	64.50	66.50	988.00	921.50
Audit	210.00	-	210.00	210.00	-
ICO	47.00	-	47.00	40.00	(7.00)
Speed Indicator Devices	358.00	-	358.00	392.00	34.00
Green bin	60.00	-	60.00	58.00	(2.00)
Other unforeseen	64.17	-	64.17	960.00	895.83
Total Costs	21,983.94	12,432.64	34,416.58	30,149.02	(4,267.58)

Section 137 Costs (Max of £9.93 per electorate)	YTD	Projected Costs to end of Year	Forecast	Budget	Variance
NACRE	-	35.00	35.00	35.00	-
CPRE	-	36.00	36.00	36.00	-
SNAST	-	25.00	25.00	25.00	-
Old Mail	494.00		494.00	494.00	-
Christmas Lights	-		-	250.00	250.00
Village project	610.79		610.79	500.00	(110.79)
Flags	-	-	-		-
Total Costs	1,104.79	96.00	1200.79	1,340.00	139.21

Discretionary Spend	YTD	Projected Costs to end of Year	Forecast	Budget	Variance
Royal British Legion	50.00	0.00	-	50.00	-
Donation to Village Hall	200.00	200.00	-	200.00	-
Donation to History Soc	60.00	60.00	-	60.00	-
Donation to WI	0.00	20.00	-	20.00	20.00
Grants	0.00	270.00	270.00	-	(270.00)
Flood report	1850.00	0.00	-	-	(1,850.00)
Total Costs	2,160.00	550.00	2,710.00	330.00	(2,100.00)

Movement	YTD	Projected Net (Revenue) / Costs to end of Year	Forecast Net (Revenue)/ Cost	Budget	Variance
Net (Revenue) / Cost	(14,030.99)	12,396.64	(1,634.35)	31,819.00	1,574.35
VAT paid to date incl b/fwd £267.31	3,081.56				
VAT received back	(2,475.55)				
VAT outstanding	606.01				

Current and savings	44,052.54
Fixed Deposit accounts	15,867.43
Total bank balance as at 16 January 2026	£ 59,919.97

Earmarked Reserves 2025-2026

Item	Amount	Notes
Contingencies	£ 14,139.00	Six months of 2025-2026 precept
Trees and hedges	£ 1,750.00	maintaining trees and hedges
street lamps	£ 1,200.00	Unforeseen repairs of 4 units £1,200
Playpark refurbishment	£ 10,000.00	Replace equipment
	£ 5,000.00	realign fencing, resite equipment
Meadow View Cemetery	£ 2,250.00	Cut back overgrown trees
Community project	£ 4,000.00	Inauguration of Meadow View Cemetery
Total earmarked reserves @ 1 April 2025	£ 38,339.00	

Bank Reconciliation		as at 31 December 2025			
Cosgrove Parish Council					
Balances on bank statements on 31 December 2025					
			£	£	
Lloyds	Account No				
Current account	02281940		1,438.01		
deposit account	07912876		44,964.38		
9 month fixed account			-		
95 day notice account			15,867.43		
					£ 62,269.82
unpresented cheques				0	
unbanked cash				0	
Cash book balance at 31 December 2025					£ 62,269.82
Prepared by	JM Evans	on 5 January 2026			
Approved at CPC meeting	CPC26/02/7(a)	on 04 February 2026			

Cosgrove Parish Council
Appendix C: BACS Payments Schedule 09.25

Date of Invoice	Amount	Payee	Description	Email date	BACS reference	minute reference	Notes
To be set up and authorised by DS and JP							
05.01.2026	£ 565.00	J Evans	December pay		BACS09.25		
total	£ 565.00						
For set up by JE and authorisation by DS or JP							
05.01.2026	£ 174.08	HMRC	December PAYE and NI		BACS09.25		
31.12.2025	£ 73.50	Barbara Osborne	payroll services October to December		BACS09.25		
05.01.2025	£ 494.00	Old Mail	donation to OM		BACS09.25	CPC/25/12/7(e)	
05.01.2025	£ 200.00	Village Hall	donation to Village Hall		BACS09.25	CPC/25/12/7(e)	
05.12.2025	£ 214.80	Elan City	12 month warranty to 31.12.2025 for SID Yardley Rd		BACS09.25	CPC/25/02/07(b)	
05.12.2025	£ 214.80		12 month warranty to 31.12.2025 for SID Bridge Rd		BACS09.25	CPC/25/02/07(b)	
	£ 1,371.18						
Cheque payments							
05.01.2025	£ 60.00	History Society	donation to history society		cheque	CPC/25/12/7(e)	
05.01.2025	£ 20.00	WI	donation to WI		cheque	CPC/25/12/7(e)	
Total DD and card	£ 80.00						

£ 2,016.18

total £ 2,016.18

Cosgrove Parish Council
Appendix D: BACS Payments Schedule 10.25

Date of Invoice	Amount	Payee	Description	Email date	BACS reference	minute reference	Notes	
To be set up and authorised by DS and JP								
05.02.2026	£ 564.80	J Evans	January pay		BACS10.25			
16.12.2025	£ 10.00	J Evans	refund of mobile top up					
total	£ 574.80							
For set up by JE and authorisation by DS or JP								
05.02.2026	£ 174.28	HMRC	January PAYE and NI		BACS10.25			
23.01.2026	£ 55.20	NCALC	Inv 5073 AGAR training	22.12.2025	BACS10.25			
16.11.2025	£ 9.10	Shield Group	dog waste collection balance November inv 9559		BACS10.25		underpayment on standing order	
30.12.2025	£ 57.60	Parish Online	annual subscription to December 2026		BACS10.25		includes 20% discount £12	
14.11.2025	£ 64.50	WNC	uncontested election charge		BACS10.25			
21.01.2026	£ 3,079.00	Scott Welding and Fabrication	play park fence realignment and safety fence hire (£379)		BACS10.25			
28.01.2026	£ 3,210.00	Labosport	Tier1 desk assessment for Meadow View Cemetery		BACS10.25			
	£ 6,649.68							
Direct debits and debit card charges								
10.12.2025	£ 4.25	Lloyds	bank account service charge to 09/12/2025		debit by bank		BACS10.25	
10.01.2026	£ 4.25	Lloyds	bank account service charge to 09/01/2026		debit by bank			
13.12.2025	£ 6.96	FastHosts	email hosting charge to 13 December invoice number 82859476		debit card			
13.01.2026	£ 6.96	FastHosts	email hosting charge to 13 February invoice number 83531477		debit card			
09.12.2025	£ 11.99	HugoFox	website hosting - December inv no 20909		Direct Debit			
09.01.2026	£ 11.99	HugoFox	website hosting - January inv no 22025		Direct Debit			
10.12.2025	£ 20.89	HugoFox	email hosting dot gov dot uk December 20973		Direct Debit			
12.01.2026	£ 20.99	HugoFox	email hosting dot gov dot uk January 22063		Direct Debit			
16.12.2025	£ 100.10	Shield Group	dog waste collection December inv 9670		Standing Order			
16.01.2026	£ 100.10	Shield Group	dog waste collection January inv no 9776		Standing Order			
02.01.2026	£ 232.11	YU energy	1 to 30 December 2025		Direct Debit			
02.02.2026	£ 224.56	YU energy	1 to 31 January 2026		Direct Debit			
Total DD and card	£ 745.25							

£ 7,969.73

total £ 7,969.73

Appendix E

Cosgrove Parish Council

Mobile: 07494 855422

E-mail: clerk@cosgroveparishcouncil.gov.uk

Website: www.cosgroveparishcouncil.gov.uk

The fees for Rectory Grounds Cemetery, Cosgrove, effective from 1 March 2026, are shown below.

	Parishioner	Non-Parishioner
Cemetery		
Interment in Grave	£160	£440
Exclusive Rights	£135	£265
Memorial	£115	£222
Additional inscription	£36	£52
Garden of Remembrance		
Interment of Ashes	£110	£222
Additional urn	£88	£180
Exclusive Rights	£88	£180
Memorial	£77	£155
Additional inscription	£36	£53
Changes to Exclusive Rights		
Administration	£20	£40

NOTES

There is no option for double depth burial at Rectory Grounds Cemetery

APPENDIX F

Cosgrove Parish Council

Meeting Dates 2026

Date of Meeting	Purpose
4 February 2026	Ordinary Meeting
4 March 2026	Ordinary Meeting
1 April 2026	Ordinary Meeting
15 April 2026	Annual Assembly of the Parish
6 May 2026	Annual Meeting
3 June 2026	Ordinary Meeting
1 July 2026	Ordinary Meeting
2 September 2026	Ordinary Meeting
7 October 2026	Ordinary Meeting (draft budget)
4 November 2026	Ordinary Meeting (final budget)
2 December 2026	Ordinary Meeting (precept)